BCOEL Meeting

Monday, Jan. 14, 2019

BCIT Downtown Campus

Present: Brenda Smith, TRU (Chair); Caroline Daniels, KPU; Martin Warkentin,  UFV, Debra Flewelling, Douglas; Rosario Passos, BCIT; Karen Meijer-Kline, KPU; Hope Power (SFU); Darcye Lovsin (Langara); Lindsay Tripp (Langara); Erin Fields (UBC); Lauri Aesoph (BCcampus, remote); Jonas Lamb, (University of Alaska, remote); Chantal Lyons-Stevenson (student, UBC); Lin Brander, BCIT (recorder)

1. **Strategic Planning – priorities for the next year**

Changes to Steering Committee and Working Groups (Darcye will change on website once minutes are finalized). It was agreed that committee members will be on one working group and that the Website and Networked tools WG will be retired with online maintenance rolled into the publishing working group. The group will no longer maintain social media feeds but will use #BCOEL when appropriate when sending out content.

**Steering Committee**

* Lin Brander (BCIT)
* Michel Castagné (Capilano University)
* Caroline Daniels (Kwantlen Polytechnic University)
* Debra Flewelling (Douglas College)
* Erin Fields (University of British Columbia)
* Jonas Lamb, (University of Alaska) add
* Hope Power (Simon Fraser University)
* Darcye Lovsin (Langara College)
* Karen Meijer-Kline (Kwantlen Polytechnic University)
* Katherine Miller (University of British Columbia)  remove
* Shawnna Parlongo (Douglas College)  remove
* Rosario Passos (BCIT)
* Brenda Smith (Thompson Rivers University)
* Lindsay Tripp (Langara College) add
* Martin Warkentin (University of the Fraser Valley)

**Working Groups**

**Recruitment and External Engagement**: Brenda Smith, Debra Flewelling

**Website and Networked Tools:**Caroline Daniels, Michel Castagné, Darcye Lovsin, Rosario Passos  remove

**Pressbooks change to Publishing**: Lin Brander, Caroline Daniels, Jonas Lamb, Rosario Passos, Karen Meijer-Kline, Michel Castagné, Darcye Lovsin add

**Professional Development and Advocacy**: Hope Power, Martin Warkentin, Lin Brander remove, Erin Fields, Karen Meijer-Kline remove, Lindsay Tripp (Langara College) add

1. **Working Groups – action plans**

**Professional Development and Advocacy**

* continue to plan joint open ed events
* institutional events – share through listserv; develop an event blog
* develop a list of people who would be willing to consider offering sessions on particular open topics for webinars, etc. This list will be put on the website with your email contact. Please send details to Erin.
* investigate BCOEL YouTube channel – archive of videos of events

**Publishing**

* develop PressBooks resource: How to Set up a Publishing Program at Your Institution. First meeting set for Feb. 28 at KPU Richmond
* develop workflow for sharing workshop and event resources on BCOEL site – group agreed that each institute will have a place where they gather their content and the BCOEL site will link to those gathered resources.

**Recruitment and External Engagement**

* email directors from institutions who do not have members on BCOEL; set up a lunch meeting at Cascadia conference in April and invite non-participating institutions to attend

1. **Open Textbook Taxonomy**
* some discussion about a few specific categories – can send feedback to Josie by Jan. 18, can add into document [draft version of Taxonomy GoogleDocs](https://docs.google.com/document/d/10ONcYRdViFVqD3DROmxVjrcg8que67j1qD8qiL0Ipt8/edit?usp=sharing)
1. **Strategies for Tracking Open Textbook Use (with Lauri Aesoph)**
* Discussion about the importance of tracking open textbook use to help gauge progress of open education in the province
* Lauri has developed tracking [spreadsheets](https://opentextbc.ca/adoptopentextbook/chapter/poll-faculty-and-track-adoptions/) and an [adoption guide](https://opentextbc.ca/adoptopentextbook/).
* Lauri would like to work with key institution contacts to develop a system of tracking for each institution.
* The self-reporting form will stay on BCcampus site
* Ways some institutions are tracking include through the bookstore, by checking each textbook, through the Zed Cred program, email requests for information to faculty
* There were a few comments about how time intensive institutional tracking would likely be and that there is limited or no capacity at some institutions to do this work.

1. **PD Roundtable**
2. **Strategies for Grant Management**
* Hope lead the group through a discussion of strategies for grant management using Troika Consulting Liberating Structure.
1. **BCOEL Resources**
* Group agreed that there is no current value in updating some of the existing resources that were developed some years ago. The decision was made to have an archived resources section on the wepage. Darcye will create that section and move agreed on resources there.
* Erin has added a message on the wiki that we will be removing the wiki content as of June 30, 2019: [https://mediawiki.bccampus.ca/index.php/Category:BCOER](https://mediawiki.bccampus.ca/index.php/Category%3ABCOER)