**BCOEL Steering Committee Meeting Minutes**

September 21, 2020 1-2pm via Zoom

**In attendance:** Lin Brander, Mia Clarkson, Caroline Daniels, Debra Flewelling, Roen Janyk, Urooj Nizami, Donna Langille (notetaker), Darcye Lovsin, Hope Power, Brenda Smith, Lindsay Tripp (chair), Martin Warkentin

**Regrets:** Ali de Haan, Michel Castagné, Erin Fields, Elena Kuzmina, Karen Meijer-Klein, Reba Ouimet, Rosario Passos, Chris Reimer, Melissa Smith

**Agenda**

1. **Welcome** 
   * Welcome to Urooj Nizami, KPU’s new Open Education Strategist.
2. **Agenda: Changes and Additions**
   * There were no changes or additions to the agenda.
3. **Approval of the June 15, 2020 Meeting Minutes**
   * The minutes were approved as circulated.
4. **BCOEL Steering Committee 2020/21 Meeting Dates**
   * Meeting dates were approved.
5. **BCOEL 2020/21 Priorities: Updates (Team Leads)** 
   * **Open Access Week Event 2020 (Lindsay)**
     + Open Access Week will take place October 19-26, 2020. The theme from SPARC is *Open with Purpose: Taking Action to Build Structural Equity and Inclusion.*
     + Elena has had to step down as the team lead for this priority. Is there a volunteer to step into this role?
     + Donna provided an update from their first meeting. The planning team agreed to wait until SPARC released their theme before proceeding. Currently there is no one from the planning team who has the capacity to lead the event.
     + The committee discussed other ideas for Open Access Week.
       1. Cross-pollinate events.
       2. Show and Tell Event with technology, open tools, grants, etc. Example, Caroline shared the Academic Integrity Open Textbook (<https://kpu.pressbooks.pub/academicintegrity/>).
     + **Action:** Caroline will reach out to Amanda at BCcampus to ask how we can work with them on planning this type of event.
   * **Mentorship program (Brenda and Debra)**
     + Brenda and Debra met last week to discuss a mentorship for librarians and library staff in BC working on open education.
     + Brenda provided a demonstration of the form.
     + The goal is to link to the form on the BCOEL website and share it on the wider listserv sometime this semester.
     + **Action:** Brenda and Debra to review the BCOEL contact list.
     + A question was raised about targeting MLIS students and whether we have the capacity to extend the program beyond the BCOEL Committee.
     + The group agreed to a pilot year with limited promotion, mentees become mentors and then we can grow capacity.
   * **Sharing Online Instruction Materials (Darcye)**
     + Central repository where institutions can post OER materials, (e.g. posters, OER Grant program policies), so that we have a central location for materials. This project is still in the planning phase.
     + The group met once this summer to discuss using OER Commons as a platform.
       1. One of the challenges is that a few of the institutions already have a collection of material in their own repository. Is it better to have a page on our website where we collate links?
       2. OER Commons is more of a collaboration space than a repository. More exploring is needed to see if it is the best platform. The team will pick this project back up near the end of October.
6. **FYI - BCcampus’ Open Education Challenge Series** 
   * 10 challenges that take 10 minutes or less to complete 5 weeks of challenges
   * The series starts on Monday, Oct 5, 2020 and ends on November 9, 2020; registration ends September 30.
   * <https://oechallenge.opened.ca/about-the-open-education-challenge-series/>
7. **Round table discussion** 
   * TRU:Moved their library with two months’ notice (!!)
   * Douglas College: Zero textbook costs in multiple areas, also 8 Biology (Anatomy and Physiology) classes are now using open textbooks. They are also working on a survey for faculty. The list of faculty who want to learn more about OER is growing.
   * Okanagan College: Implemented LibCal across the whole college. Also installed Talis Aspire (owned by Sage) which collates reading lists that are then integrated into Moodle, also comes with a copyright clearance piece.
   * UFV: A recipient of one of the BCcampus’ Foundation Grants. The grant is funding a project to pair 3 faculty projects with a paid student position. Call for proposals came out today!
     + Discussion ensued about OER Grant programs and lessons learned, including OER grants to be used on a specific expense or student positions (Lindsay) and not having a rolling grant program that closes in July. Also, restrictions on buying equipment, software, cameras, etc (Lin).
   * Langara: They recently awarded three OER grants: an introductory open textbook for Art History, an open homework system for Math, and a Computer Science test bank. They have had a 36.5% percent increase of open textbook adoptions compared to this time last year.
8. **Adjournment** 
   * Lindsay adjourned the meeting at 2:04 pm.