**BCOEL Steering Committee Meeting Minutes**

May 17, 2021 1-2pm via Zoom

**In attendance:** Lin Brander**,** Caroline Daniels, Debra Flewelling, Roen Janyk**,** Karen Meijer-Klein, Donna Langille (notetaker), Darcye Lovsin**,** Urooj Nizami, Lindsay Tripp (chair), Hope Power, Martin Warkentin, Brenda Smith, Reba Ouimet

**Regrets:** Ali de Haan**,** Erin Fields, Amanda Grey, Michel Castagné, Ksenia Cheinman, Elena Kuzmina, Rosario Passos, Melissa Smith, Chris Reimer

**Meeting Minutes**

1. **Welcome**
2. **Agenda: Changes and additions**
   * No changes or additions.
3. **Approval of the April 19, 2021 meeting minutes**
   * Approved with no revisions.
4. **Pressbooks support at BC PSIs session: May 27 11am-12pm (Lindsay)**
   * Lindsay will send out a reminder about the Pressbooks support event next week. The event is open to all.

* If the presenters are comfortable with recording the session, Lindsay will add captions and add it to the KPU Media Space/OER Commons/BCOEL website.
* Discussion about cross-promoting Pressbooks support sessions or hosting another multi-institution Pressbooks session next year.

1. **Chair-elect position 2021/2022 (Lindsay)**
   * Darcye Lovsin is voted Chair-Elect for 2021/2022. Yay!
2. **Round table discussion**
   * **Darcye (Capilano U):** Capilano U ran a virtual open assignment sprint over 2 days with the following departments: Psychology, Communications, STEM, KIN. The goal was for the students to review different open assignments from other institutions. The students at the sprint chose which ones they wanted to work on and worked with the faculty members at the sprint to tailor the assignments to meet the learning outcomes for current courses. The event was very well received! Each department has at least one assignment to implement in the fall. They gathered more assignments than they ended up focusing on so these will be put in an assignment bank for other faculty to review.
     + **Question from Roen (OC):** Do you know if the faculty who participated were already using OER? Wondering how you were able to get buy-in. We tried to run a Sprint in early May with Donna (UBCO) and they couldn't get enough uptake from faculty or instructors to participate.
     + **Darcye:** Started with four faculty members who were Open Education Fellows; they recruited other faculty members.

* **Debra (Douglas College):** OER Incentive grant given to someone after they’ve adopted an open textbook. They’ve added a zero-cost/low-cost ($25) grant as well – not quite as much money but aimed at courses that don’t use open textbooks but they can use Library resources to supplement**.** VP Academic recorded a [video](https://opendouglas.opened.ca/2021/03/24/a-strategic-plan-for-oer-at-douglas/) on open educational resources and why faculty should be using it.
* **Brenda (TRU):** Recently had a discussion with theRegistrar’s Office, University Librarian, & Bookstore about easily identifying the zero textbook cost courses. They’re creating a systematic way of gathering that data; the Registrar’s Office will contact the faculty and track zero textbook cost courses. The Registrar’s Office is interested in having a list of these courses to advertise to students.
* **Lindsay (Langara):** Working with the bookstore to indicate ZTC courses on the mycampusstore.langara.bc.cawebsite. There is now an indication when courses are ZTC.
* **Martin (UFV):** Interested in the banner language that indicates textbook costs for courses. They are looking to formalize their open education working group and supporting the OER grant projects.
  + **KPU** uses an attribution field in the banner.
* **Roen (OC):** We are implementing a new system at OC called Kuali for course revisions and new courses, and hoping to get a check box added that OER has been looked at. SAIT has a BOD [policy](https://libguides.sait.ca/OER) related to this.
* **Hope (SFU):** Donna, Hope, and Brenda were recently interviewed for a [CAUT bulletin article](https://www.caut.ca/bulletin/2021/05/feature-pandemic-spotlight-open-educational-resources-and-open-access) which was just published.
  + Donna is contacting the Editor to address mistakes in article regarding UBCO.

1. **Adjournment** 
   * The meeting was adjourned at 2:00.
   * The next BCOEL Steering Committee meeting is scheduled for Monday, June 14, 2021 from 1-2pm. *Note:* no meetings in July and August.