**BCOEL Steering Committee Meeting Agenda**

December 20, 2021 1-2pm via Zoom

Attendance: Ali de Haan, Debra Flewelling, Donna Langille (chair & notetaker), Urooj Nizami

Regrets: Darcye Lovsin, Brenda Smith, Hope Power, Lin Brander, Reba Ouimet, Martin Warkentin, Amanda Grey, Caroline Daniels, Kaitlyn Zheng (Guest), Caroline Korbel, Karen Meijer-Klein, Lindsay (on leave), Roen Janyk (on leave), Erin Fields

**Meeting Agenda**

1. **Welcome**
2. **Agenda: Changes and additions**
3. **Approval of the November 15, 2021 meeting minutes**
4. **BCcampus Project Update**

* Question raised about the process for updating the spreadsheet. How do we submit changes?

1. **NEOS Libraries Co-Presenter Request with Amanda Coolidge**

* Reminder of request.

1. **Open Education Week Event**

* There is going to be an Open Education Week panel on ZTC (organized by Krista McNutt, Open Education Lead, Centre for Teaching and Learning, University of Alberta). Do we want to partner with them?
* KPU is going to be doing a panel for them on EdTech supports for Open Ed.
* BCOEL could bring in a keynote speaker (e.g. Heather Joseph from SPARC).
* Could we offer these workshops? <https://open.umn.edu/otn/designing-anti-racist-publishing-practices-and-programs/>
* Decision to continue discussion at next BCOEL meeting.

1. **Roundtable**

* Debra: Any survey examples for students post-using OER? Please send examples to Debra.
* Urooj: TRU used to give creation and adaption grants of $4000. Now there is a two streamed grant program, stream 1: OER Grant ($4000, $2000 for project funding and $2000 for PD for the grantee), stream 2: Section release and micro grant stream, section release + $2000 project funding to create an OER. This new program addresses concerns that faculty need more time. They are trying to create a menu of services (i.e. copyeditor on contract).
* Donna: UBCO is currently in the adjudication phase of their OER grant program for 2021/22.
* Question raised about a mechanism for seeing what OER every institution is currently working on and publishing? How can we widely share what’s in progress? Identify what is left to do? Where are the gaps? Where is the resistance?
* **Action:** Add to agenda for next meeting.

1. **Adjournment**