**BCOEL Steering Committee Meeting Minutes**

April 25 2022 1-2pm [via Zoom](https://ubc.zoom.us/j/66966445757?pwd=dkk2dXYyWkRBMmZxVEIwazMwL1BnUT09)

Attendance: Donna Langille (Chair), Darcye Lovsin (Notetaker), Lin Brander, Ian Linkletter, Debra Flewelling, Caroline Korbel, Amanda Grey, Karen Meijer-Klein, Ali de Haan, Caroline Daniels, Meagan Oliver, Gavin Hayes

Regrets: Lindsay (on leave), Roen Janyk (on leave), Hope Power, Reba Ouimet, Urooj Nizami, Erin Fields, Brenda Smith, Elena Kuzmina, Martin Warkentin,

**Meeting Agenda**

1. **Welcome**
2. **Agenda: Changes and additions**
3. **Approval of the March 21, 2022 meeting minutes**
4. **Two new members**
	* **Meagan**  Oliver - University Canada West
	* **Gavin Hayes** - University Canada West
		+ **Action Item**: *Darcye* – add new members to website - done
5. **March Action Items**
	* **OER Commons Working Group** – Darcye organized the first meeting – if anyone is still interested in joining the working group, please contact Darcye
	* **Adding OER to catalogue**  - Lin has update in agenda
	* **Invite cataloguers to meeting** – Coming to next meeting (May)
	* **Logo** - on agenda
	* **Setup meeting with KPU/TRU re: ZTC and registration systems** – Debra met with TRU and ZTC
6. **Determining what open content to add to catalogues – update (please see listserv email from April 1) and next steps (Lin)**
	* A few different options
	* Too overwhelming to go over every single title – possible to look at different open collections and choose which to include in collections
	* Is this something that would be useful provincially? A few options:
		1. One time project – Joint look at all open content available through the different library systems – give feedback and suggestions
		2. Create space for libraries to post about problem items – libraries identify individually and report
	* KPU has identified issues with the open list in Summons
		+ Does not put open collections in catalogue
		+ Plan to assess lists in general (not individual titles)
		+ Would be helpful if there was a standard criteria for assessing and to split up the lists
			1. Suggestion – criteria similar to the rubric for evaluating OER repositories? <https://bcoel.ca/wp-content/uploads/2018/11/oerr-rubric-2018.pdf>
		+ Took down open indicator in Summons because student feedback was that some items lead to a paywall
	* Adding open collections to catalogue might overwhelm results and suppress
	* Location/resource in BCOEL OER Repository where institutions could flag collections that are problematic
		+ Group decided to table the discussion for the Fall

**Action Item** – Darcye add to OER Commons working group to explore editable documents

1. **Non-con update (Lin)**
	* Open event at BCIT where people sign up to speak briefly (15-min) about a teaching and learning topic (doesn’t have to be open)
	* Would BCOEL like to join in the BCIT non-con?
	* At the beginning of organizing – probably will take place in June
	* Encourage anyone to participate – just sign up
	* Related to learning and teaching – could share about open or another topic
2. **BCOEL Logo – update from BCcampus and next steps (Donna)**
	* Vote on new logo (three options sent around by Donna with agenda items)

**Action item (Everyone)** – email Donna your top choice of the logos below. Please describe which logo you prefer or copy the logo into the email.







1. **Meeting with Linda, Cleire, and Lauri to talk about metadata available on ancillary resources in BCCampus Open Textbook Collection – update (Donna)**
	* Attending May meeting
2. **Course Marking/ZTC 2 Part Event**
	* March meeting people had interest in learning how other institutions mark ZTC courses during registration
	* Ran out of time to discuss
	* Douglas – putting ZTC attribute in Banner on courses that are adopted by all faculty for that course (instead of adding it to individual sections)
		+ Bulk of adoptions are course wide
		+ Adding attribute two semesters in advance
	* Invite wider BCOEL listserv to a discussion with institutions have already implemented (similar to Pressbooks discussion a few years ago)
		+ Less formal than an event
	* KPU – Amanda and Urooj
	* Doulas – Debra
	* TRU – Brenda
	* UCW – Meaghan - mark in academic calendar which courses use open textbooks
	* Open Education Cross-Canada Coffee Chat – possible topic for future event?
		+ Wednesday’s event: <https://www.carl-abrc.ca/mini-site-page/join-us-for-the-april-open-education-cross-canada-coffee-chat-oecccc/>

**Action Item** – Debra will contact CARL organizers to suggest this as a topic.

* Donna with contact Amanda, Urooj, Debra, Brenda, Meaghan about the discussion/event
1. **Roundtable**
	* **JIBC** – starting open ed strat plan for CTLI and Library
	* **KPU** – ZTC data visualizations from the past three years: <https://www.kpu.ca/open/ztc>
		+ Plan to add data each semester moving forward
		+ Data comes from marking open courses in Banner
2. **Adjournment** at 1:42 – Next meeting on May 16th at 1:00pm