**BCOEL Steering Committee Meeting Minutes**

April 25 2022 1-2pm [via Zoom](https://ubc.zoom.us/j/66966445757?pwd=dkk2dXYyWkRBMmZxVEIwazMwL1BnUT09)

Attendance: Donna Langille (Chair), Darcye Lovsin (Notetaker), Lin Brander, Ian Linkletter, Debra Flewelling, Caroline Korbel, Amanda Grey, Karen Meijer-Klein, Ali de Haan, Caroline Daniels, Meagan Oliver, Gavin Hayes

Regrets: Lindsay (on leave), Roen Janyk (on leave), Hope Power, Reba Ouimet, Urooj Nizami, Erin Fields, Brenda Smith, Elena Kuzmina, Martin Warkentin,

**Meeting Agenda**

1. **Welcome**
2. **Agenda: Changes and additions**
3. **Approval of the March 21, 2022 meeting minutes**
4. **Two new members**
   * **Meagan**  Oliver - University Canada West
   * **Gavin Hayes** - University Canada West
     + **Action Item**: *Darcye* – add new members to website - done
5. **March Action Items**
   * **OER Commons Working Group** – Darcye organized the first meeting – if anyone is still interested in joining the working group, please contact Darcye
   * **Adding OER to catalogue**  - Lin has update in agenda
   * **Invite cataloguers to meeting** – Coming to next meeting (May)
   * **Logo** - on agenda
   * **Setup meeting with KPU/TRU re: ZTC and registration systems** – Debra met with TRU and ZTC
6. **Determining what open content to add to catalogues – update (please see listserv email from April 1) and next steps (Lin)** 
   * A few different options
   * Too overwhelming to go over every single title – possible to look at different open collections and choose which to include in collections
   * Is this something that would be useful provincially? A few options:
     1. One time project – Joint look at all open content available through the different library systems – give feedback and suggestions
     2. Create space for libraries to post about problem items – libraries identify individually and report
   * KPU has identified issues with the open list in Summons
     + Does not put open collections in catalogue
     + Plan to assess lists in general (not individual titles)
     + Would be helpful if there was a standard criteria for assessing and to split up the lists
       1. Suggestion – criteria similar to the rubric for evaluating OER repositories? <https://bcoel.ca/wp-content/uploads/2018/11/oerr-rubric-2018.pdf>
     + Took down open indicator in Summons because student feedback was that some items lead to a paywall
   * Adding open collections to catalogue might overwhelm results and suppress
   * Location/resource in BCOEL OER Repository where institutions could flag collections that are problematic
     + Group decided to table the discussion for the Fall

**Action Item** – Darcye add to OER Commons working group to explore editable documents

1. **Non-con update (Lin)** 
   * Open event at BCIT where people sign up to speak briefly (15-min) about a teaching and learning topic (doesn’t have to be open)
   * Would BCOEL like to join in the BCIT non-con?
   * At the beginning of organizing – probably will take place in June
   * Encourage anyone to participate – just sign up
   * Related to learning and teaching – could share about open or another topic
2. **BCOEL Logo – update from BCcampus and next steps (Donna)** 
   * Vote on new logo (three options sent around by Donna with agenda items)

**Action item (Everyone)** – email Donna your top choice of the logos below. Please describe which logo you prefer or copy the logo into the email.







1. **Meeting with Linda, Cleire, and Lauri to talk about metadata available on ancillary resources in BCCampus Open Textbook Collection – update (Donna)** 
   * Attending May meeting
2. **Course Marking/ZTC 2 Part Event** 
   * March meeting people had interest in learning how other institutions mark ZTC courses during registration
   * Ran out of time to discuss
   * Douglas – putting ZTC attribute in Banner on courses that are adopted by all faculty for that course (instead of adding it to individual sections)
     + Bulk of adoptions are course wide
     + Adding attribute two semesters in advance
   * Invite wider BCOEL listserv to a discussion with institutions have already implemented (similar to Pressbooks discussion a few years ago)
     + Less formal than an event
   * KPU – Amanda and Urooj
   * Doulas – Debra
   * TRU – Brenda
   * UCW – Meaghan - mark in academic calendar which courses use open textbooks
   * Open Education Cross-Canada Coffee Chat – possible topic for future event?
     + Wednesday’s event: <https://www.carl-abrc.ca/mini-site-page/join-us-for-the-april-open-education-cross-canada-coffee-chat-oecccc/>

**Action Item** – Debra will contact CARL organizers to suggest this as a topic.

* Donna with contact Amanda, Urooj, Debra, Brenda, Meaghan about the discussion/event

1. **Roundtable** 
   * **JIBC** – starting open ed strat plan for CTLI and Library
   * **KPU** – ZTC data visualizations from the past three years: <https://www.kpu.ca/open/ztc>
     + Plan to add data each semester moving forward
     + Data comes from marking open courses in Banner
2. **Adjournment** at 1:42 – Next meeting on May 16th at 1:00pm